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SEP 22 1952

MEMORANDUM FOR: Deputy Director (Plans)  
Deputy Director (Intelligence)  
Director of Training  
Assistant Director for Communications  
Chief, Procurement and Supply

SUBJECT : Safehouses

1. Effective 16 September 1952, responsibility for leasing "safe" or "operational" houses, making renovations, alterations, or improvements, and the procurement of maintenance and utilities incidental thereto, was delegated to the Chief of Procurement and Supply.

2. [redacted] whose office is in room 1044 Building "I", extension [redacted] will continue to handle all transactions of the above matter for the Chief of Procurement and Supply in the same manner in which they have been handled in the past.

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L. K. WHITE  
Acting Deputy Director  
(Administration)

Distribution:

1 cc: EA/DCI  
General Counsel  
Comptroller  
A-DD/A(IAS)

A-DD/A: LKW:djm(22 Sept 52)

1-A-DD/A Chrono.

2-A-DD/A Subject. (ADMIN - Safehouses)

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